



# **Departmental Quarterly Performance Report**

## **OFFICE OF WATER MANAGEMENT**

**July 1 – September 30, 2003**

**FY 02 - 03**

**4th Quarter**

<b>I. Performance Initiatives</b>	<b>Page 2</b>
<b>II. Personnel Status</b>	<b>Page 5</b>
<b>III. Financial Performance</b>	<b>Page 6</b>
<b>IV. Department Director Review</b>	<b>Page 7</b>

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

<p><i>Describe Key Initiatives and Status</i>  <b>all that apply</b>  County Mgr. Priority (Circle One): <i>People Service Technology Fiscal Responsibility</i></p> <p><i>Describe initiative and provide status update</i>  <i>Insert associated performance measures, if applicable, e.g.</i>  (NU-3)  The Office of Water Management (OWM) will strive to protect the local environment, while preserving the balance between the water needs of urban and agricultural areas and finding a beneficial cost share strategy for the \$7.8 billion Comprehensive Everglades Restoration Project.</p> <p>The office coordinates with the various federal, state and regional agencies involved with the multitude of plans to restore the natural flow of water in the Everglades.</p> <p><b>-Attended monthly meetings of the South Florida Water Management District Governing Board in West Palm Beach</b>  <b>-Attended monthly meeting of the South Florida Ecosystem Restoration Working Group and Task Force (SFERTF)</b>  <b>-Attended monthly Water Resource Advisory Committee (WRAC) meeting</b>  <b>-Attended Environmental Advisory Task Force meeting</b>  <b>-Attended the Tri-County Commission meeting</b></p>	<p><b>Check</b></p> <p><input checked="" type="checkbox"/> <i>Strategic Plan</i>  <input checked="" type="checkbox"/> <i>Business Plan</i>  <input checked="" type="checkbox"/> <i>Budgeted</i></p> <p><i>Priorities</i>  <input type="checkbox"/> <i>Customer Service</i>  <input type="checkbox"/> <i>ECC Project</i>  <input type="checkbox"/> <i>Workforce Dev.</i>  <input type="checkbox"/> <i>Audit Response</i>  <input type="checkbox"/> <i>Other</i> _____  (Describe)</p>
<p>County Mgr. Priority (Circle One): <i>People Service Technology Fiscal Responsibility</i>  (NU-6)  Guide Miami-Dade Government policies related to flooding by coordinating with Miami-Dade County's Office of Intergovernmental Affairs, Dept. of Environmental Resources Management, Public Works Dept. and the Office of Capital Improvements on the various flood mitigation projects ongoing to improve canal conveyance and decrease water levels.</p> <p><b>-Attended Flood Management Task Force Meeting</b>  <b>-Met with Mayor of Doral in the continued effort to meet with municipalities to discuss water related issues</b>  <b>-Met with representatives from the City of Miami Gardens re: Snapper Creek Canal</b>  <b>-Due to the heavy rains in August, coordinated with South Florida Water Management District and Public Works on the placement of pumps in heavy flooding area in Miami-Dade County</b>  <b>-Met with Comm. Sosa and residents of N.W. 8 Street and 84 Avenue re: flooding</b>  <b>-Attended C-4 Technical Group meeting</b>  <b>-Attended the Annual Water Management Conference</b></p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan</i>  <input checked="" type="checkbox"/> <i>Business Plan</i>  <input checked="" type="checkbox"/> <i>Budgeted</i></p> <p><i>Priorities</i>  <input type="checkbox"/> <i>Customer Service</i>  <input type="checkbox"/> <i>ECC Project</i>  <input type="checkbox"/> <i>Workforce Dev.</i>  <input type="checkbox"/> <i>Audit Response</i>  <input type="checkbox"/> <i>Other</i> _____  (Describe)</p>

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

<p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>          (NU-6)          Develop ways that Miami-Dade County Government can better conserve water and recharge water storage areas, while working with other agencies to prevent shortages. The quality of drinking water is also a top priority of the office.</p> <p><b>-Monitors SFWMD weekly conference call for Water Manger's Operations Forum</b></p>	<p><input checked="" type="checkbox"/> <i>Strategic Plan</i>  <input checked="" type="checkbox"/> <i>Business Plan</i>  <input checked="" type="checkbox"/> <i>Budgeted</i>  <i>Priorities</i>  <input type="checkbox"/> <i>Customer Service</i>  <input type="checkbox"/> <i>ECC Project</i>  <input type="checkbox"/> <i>Workforce Dev.</i>  <input type="checkbox"/> <i>Audit Response</i>  <input type="checkbox"/> <i>Other</i> _____  <i>(Describe)</i></p>
<p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>          (NU-3)          Serve as the County's liaison with the Miami River Commission (MRC) and participated in the Miami River Dredging Working Group.</p> <p>-Coordinated and participated in the signing of the PCA between the US Army Corps of Engineers and Miami-Dade County.</p> <p><b>-Attended monthly Miami River Commission and Miami River Dredging Project Working Group meetings</b></p> <p><b>-Attended utilities meeting with all utility companies, MRC and Army Corps of Engineers on the status of relocation of utilities for the project</b></p> <p><b>-Coordinated and participated in the signing of the Project Cooperation Agreement (PCA) for the Miami River Dredging Project, between Miami-Dade County and U.S. Corps of Engineers</b></p> <p><b>-Attended the Change of Command in Jacksonville, for the U.S. Corps of Engineers (Col. May)</b></p> <p><b>-Met with prospective contractors for the Miami River Dredging Project</b></p>	<p><input type="checkbox"/> <i>Strategic Plan</i>  <input type="checkbox"/> <i>Business Plan</i>  <input type="checkbox"/> <i>Budgeted Priorities</i>  <input type="checkbox"/> <i>Customer Service</i>  <input type="checkbox"/> <i>ECC Project</i>  <input type="checkbox"/> <i>Workforce Dev.</i>  <input type="checkbox"/> <i>Audit Response</i>  <input type="checkbox"/> <i>Other</i> _____  <i>(Describe)</i></p>

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

---

County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>
County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>
County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>
County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>
County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>
County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <i>Fiscal Responsibility</i>	<input type="checkbox"/> <i>Strategic Plan</i> <input type="checkbox"/> <i>Business Plan</i> <input type="checkbox"/> <i>Budgeted Priorities</i> <input type="checkbox"/> <i>Customer Service</i> <input type="checkbox"/> <i>Workforce Dev.</i> <input type="checkbox"/> <i>ECC Project</i> <input type="checkbox"/> <i>Audit Response</i> <input type="checkbox"/> <i>Other</i> _____ <i>(Describe)</i>

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

---

**PERSONNEL SUMMARY**

***A. Filled/Vacancy Report***

NUMBER OF FULL-TIME POSITIONS*	Filled as of September 30 of Prior Year	Current Year Budget	Actual Number of Filled and Vacant positions at the end of each quarter							
			Quarter 1		Quarter 2		Quarter 3		Quarter 4	
			Filled	Vacant	Filled	Vacant	Filled	Vacant	Filled	Vacant
			2	1	2	1	2	1	2	1

\* Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

**Notes:**

***B. Key Vacancies***

Vacancy will not be filled the rest of the year, and is not budgeted for next year.

***C. Turnover Issues***

***D. Skill/Hiring Issues***

***E. Part-time, Temporary and Seasonal Personnel***

*(Including the number of temporaries long-term with the Department)*

***F. Other Issues***

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

**FINANCIAL SUMMARY**

(All Dollars in Thousands)

	PRIOR YEAR Actual	Total Annual Budget	4th Quarter		Year-to-date			
			Budget	Actual	Budget	Actual	\$ Variance	% of Annual Budget
<b>Revenues</b>								
♦ FEMA	73000	108667	109000	100000	109000	100000	-9000	-8%
♦ WASAD	73000	108667	109000	100000	109000	100000	-9000	-8%
♦ DERM	73000	108666	109000	100000	109000	100000	-9000	-8%
♦								
<b>Total</b>	219000	326000	327000	300000	327000	300000	-27000	-8%
<b>Expense*</b>								
<b>Personnel</b>	217000	286000	71500	67000	286000	255000	-31000	-11%
<b>Operating</b>	1000	39000	9750	17196	39000	44000	5000	13%
<b>Capital</b>	1000	1000	250	0	1000	0	-1000	-100%
<b>Total</b>	219000	326000	81500	84196	326000	299000	-27000	-8%

\* Expenditures may be reported by activity as contained in your budget or may be reported by category (personnel, operating and capital).

**Equity in pooled cash (for proprietary funds only)**

Fund/ Subfund	Prior Year	Projected at Year-end as of			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Total</b>					

**Comments:**

(Explain variances, discuss significant in-kind services, provide status of aged receivables at 30-60-90-+ days and those scheduled for write-off, if applicable)

**Departmental Quarterly Performance Report**  
**Department Name: Office of Water Management**  
**Reporting Period: June 1 – September 30, 2003**

---

***STATEMENT OF PROJECTION AND OUTLOOK***

**The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:**

Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

**DEPARTMENT DIRECTOR REVIEW**

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

Original signed by: Roman Gastesi  
Signature  
Department Director

Date: 11/3/2003